



GOVERNMENT OF BERMUDA

Ministry of Finance

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**Customs Department**

# **Public Notice 17 – Supplemental 2**

## **Bermuda Customs Declaration**

### **Guidelines:**

### **BCD Type – PRO FORMAS**

04<sup>th</sup> March, 2011

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# 1 Introduction

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## 1.1. Definitions

In this public notice –

“BCD” means the Bermuda Customs Declaration;

“CAPS” means Customs Automated Processing System;

“CPC” means Customs Procedure Code;

“Customs Trader” means any person or company carrying on a trade or business which consists of or includes any of the following activities –

- a) importing or exporting any goods;
- b) handling, transporting or storing them;
- c) facilitating any activity mentioned in sub- paragraphs a) or b);

“Declarant” means the person/company completing the BCD;

“HBL” means House Bill of Lading

“Importer” means the person/company actually bring in the goods;

“LCL” means Less than Container Load and usually refers to a consolidated shipping container that is made up of multiple consignments for various importers;

“LIC” means a Local Inland Clearance warehouse; and,

“NVOCC” means Non-Vessel Operator Common Carrier and refers to freight forwarding agents that contract with the actual shipping lines on behalf of individuals in order to ship freight.

## 1.2. Who should read this Notice?

This notice is relevant to individual (non-commercial) importers as well as commercial and institutional importers and freight agents — in short, anyone involved in importing/exporting freight

## 1.3. What is this Notice about?

This Public Notice 17 – Supplemental 2 should be read in conjunction with the main body of Public Notice 17. This Notice provides detailed guidelines for completing a BCD when dealing with a **BCD Type: Pro Forma**.

Please see Public Notice 17 section 2 for guidance on the various BCD Types.

## 1.4. What is the relevant law?

In general, the laws pertaining to the importation and export of goods are the Revenue Act 1898 and the Customs Tariff Act 1970. More specifically, the Collector of Customs has the authority to determine the form of entry (BCD) under the provisions of section 14 and 16 of the Revenue Act 1898.

The law requires the Collector to publish the form of entry (BCD) in the Official Gazette so that everyone knows what entry form they have to fill in order to import or export goods.

The BCD was Gazetted on July 21<sup>st</sup> 2000 (GN No.573).

You may gain access to the above legislation and other Bermuda laws by visiting the Bermuda Laws Online website. [www.bermudalaws.bm](http://www.bermudalaws.bm) or by clicking on the “Legislation” link on the Customs Department website [www.customs.gov.bm](http://www.customs.gov.bm)

### ***1.5. How do I obtain further information?***

If you require further details or assistance regarding the BCD, please contact the Customs Department at the following locations:

#### **Hamilton Commercial Operations**

Custom House  
40 Front Street  
Hamilton HM 12

PO Box 2084  
Hamilton HM HX

Telephone: (441) 295-4816  
Fax: (441) 295-5392

#### **Airport Commercial Operations**

L. F. Wade International Airport  
3 Cahow Way  
St. George's DD 03

Telephone: (441) 293-2424  
Fax: (441) 293-1418

You can access or download an electronic copy of this and other Customs Public Notices by visiting the Customs Department website, [www.customs.gov.bm](http://www.customs.gov.bm).

## 2 Completion of Required Fields for BCD Type: PRO FORMA

### 2.1. Allowable CPCs Associated with BCD Type: PRO FORMA

The following table provides a listing of CPCs that fall within BCD Type: Pro Forma:

CPC	DESCRIPTION	BCD TYPE CODE	ALLOWABLE TAX TYPE / TAX ID	DUTY RATE
1001	LIC PRO FORMA	P	N/A	N/A
1002	BOND PRO FORMA	P	N/A	N/A
1005	MOVEMENT OF UNCLEARED GOODS TO SEGREGATED AREA OF LIC	P	N/A	N/A
1006	TRANSFER OF GOODS FROM ONE LIC TO ANOTHER LIC	P	N/A	N/A
1007	MOVEMENT OF GOODS FROM LIC TO QWH	P	N/A	N/A
1008	MOVEMENT OF GOODS TO BONDED WAREHOUSE FROM LIC	P	N/A	N/A

### 2.2. CPC 1001 – Pro Forma to move a shipment directly from the Port of Arrival to an LIC Warehouse

This section deals with the movement of a shipment directly from the Port of Arrival to an LIC warehouse and a sample BCD for illustrative purposes is provided.

Traders must be authorised by Customs prior to being able to submit a BCD Type: Pro Forma.

The use of CPC 1001 is limited to authorised LIC operators only.

All fields with **M** beside them are to be completed. Fields with **O** beside them are optional. Any fields that do not have a symbol next to them should be left blank. The following instructions provide for the proper minimum data requirements. If you feel it is necessary to provide further additional information on the BCD please do so – as long as the minimum requirements have been met. Immediately after the BCD sample you will find further details on individual BCD fields that may require specific data.

The BCD should be completed on the standard BCD (Customs Form No. 10 April 2000) and in accordance with the instructions for those fields that can be found in Public Notice 17 - Appendix A.

# Bermuda Customs Declaration M

PAGE 1 OF	<b>0 1 P</b>	IMPORT	EXPORT
TRADER REFERENCE		<b>USA 123456789</b>	

**1** SUPPLIER ID NO. **1 0 0 9 8 7**

**M** a. NAME: **XYZ COMPANY**

**O** b. STREET: **1A FRONT STREET**

**O** c. STATE/PROVINCE: **NEW HAVEN, CT**

**O** d. ZIP CODE: **012345**

**O** e. COUNTRY: **USA**

**M** **5** a. COUNTRY OF DIRECT SHIPMENT: **US**

**O** b. COUNTRY OF ORIGINAL SHIPMENT:

**M** **6** WAREHOUSE IDENTIFICATION: **3555**

**O** **7** ADDITIONAL INFORMATION:

**M** **2** IMPORTER ID NO. **1 0 0 9 8 7**

**M** a. NAME: **XYZ COMPANY**

**M** b. NUMBER / STREET: **40 ST JOHN'S ROAD**

**M** c. PARISH: **PEMBROKE**

**M** d. POSTAL CODE: **HM 12**

**3** TRANSPORT DETAILS

**M** a. VESSEL VOYAGE / AIRCRAFT FLIGHT NO.: **OLE / 807**

**M** b. PORT OF ARRIVAL: **H A M**

**M** c. ARRIVAL / DEPARTURE DATE: **12 / 08 / 2011**

**4** MANIFEST DETAILS MANIFEST NO.:

**M** a. MASTER BILL OF LADING / AWB NO.: **NY5002**

b. HOUSE BILL OF LADING / AWB NO.:

**M** c. CONTAINER ID NO.: **ICSU123456-9**

**8** METHOD OF PAYMENT:

(1) ACCOUNT ID NO.:

(2) ACCOUNT ID NO.:

<b>9</b> CHARGES / DEDUCTIONS	%	AMOUNT (BDS)

**10** VALUATION METHOD:

**M** **11** NO. OF PACKAGES: **5**

**M** **12** TOTAL NO. OF RECORDS: **0 0 1**

**13** TOTAL INVOICE AMOUNT:

**14** TOTAL PAYABLE AMOUNT:

**15** RECORD NO. **0 0 1**

**M** **16** CPC: **1 0 0 1**

**17** COUNTRY OF ORIGIN:

**18** TARIFF NO.:

**19** DESCRIPTION:

**23** CURRENCY: VALUE:

**24** EXCHANGE RATE:

**25** BDS VALUE:

**26** CHARGES / DEDUCTIONS

	%	AMOUNT

**20** QUANTITY / UNITS 1:

**21** QUANTITY / UNITS 2:

**22** SUPPLEMENTARY CODE:

**O** **28** ADDITIONAL INFORMATION:

<b>27</b> TAX TYPE	TAX ID.	VALUE FOR TAX	TAX RATE	TAX AMOUNT

TOTAL DUE  

**M** **1** **TONY D. TRADER** ID NO.: **1 0 0 9 8 7**

**DECLARE THE PARTICULARS OF THIS DOCUMENT TO BE TRUE, ACCURATE AND COMPLETE.**

DATE: **13 / 08 / 2011** SIGNATURE: **Tony D Trader** CAPACITY: **AGT**

Customs use only

CUSTOM NO. 10 APRIL 2000

### BCD Control Field: BCD Type Code for Imports

PAGE 1 OF 0 1	<b>P</b> IMPORT	EXPORT	<ul style="list-style-type: none"> <li>BCD Type Code must be "P".</li> </ul>
TRADER REFERENCE: USA 123456789			

### Field 6: Warehouse Identification

<p><b>5</b> a. COUNTRY OF DIRECT SHIPMENT: <b>US</b></p> <p>b. COUNTRY OF ORIGINAL SHIPMENT:</p> <p><b>6</b> WAREHOUSE IDENTIFICATION: <b>3555</b></p>	<ul style="list-style-type: none"> <li>"3xxx" – this references the assigned warehouse identification for the LIC warehouse to which the shipment is being moved.</li> <li>All LIC warehouse identifications begin with the number "3".</li> </ul>
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### Field 16 – Customs Procedure Code Information

<p><b>15</b> RECORD NO. 0 0 1</p> <p><b>16</b> CPC: 1 0 0 1</p>	<ul style="list-style-type: none"> <li>CPC must be 1001.</li> </ul>
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### ***2.3. CPC 1002 – Pro Forma to move a shipment directly from the Port of Arrival to a Bonded Warehouse***

This section deals with the movement of a shipment directly from the Port of Arrival to a Bonded warehouse and a sample BCD for illustrative purposes is provided. This is sometimes referred to as a PFL-BCD.

Traders must be authorised by Customs prior to being able to submit a BCD Type: Pro Forma.

The use of CPC 1002 is limited to authorised Bonded warehouse operators only.

All fields with **M** beside them are to be completed. Fields with **O** beside them are optional. Any fields that do not have a symbol next to them should be left blank. The following instructions provide for the proper minimum data requirements. If you feel it is necessary to provide further additional information on the BCD please do so – as long as the minimum requirements have been met. Immediately after the BCD sample you will find further details on individual BCD fields that may require specific data.

The BCD should be completed on the standard BCD (Customs Form No. 10 April 2000) and in accordance with the instructions for those fields that can be found in Public Notice 17 - Appendix A.



# Bermuda Customs Declaration M

PAGE 1 OF <b>0 1</b> P	IMPORT	EXPORT
TRADER REFERENCE: <b>USA 123456789</b>		

**1** SUPPLIER ID NO.:

M a. NAME: **XYZ COMPANY**

O b. STREET: **1A FRONT STREET**

O c. STATE/PROVINCE: **NEW HAVEN, CT**

O d. ZIP CODE: **012345**

O e. COUNTRY: **USA**

M **5** a. COUNTRY OF DIRECT SHIPMENT: **US**

O b. COUNTRY OF ORIGINAL SHIPMENT:

M **6** WAREHOUSE IDENTIFICATION: **2222**

O **7** ADDITIONAL INFORMATION:

M **2** IMPORTER ID NO.: **1 0 0 9 8 7**

M a. NAME: **XYZ COMPANY**

M b. NUMBER / STREET: **40 ST JOHN'S ROAD**

M c. PARISH: **PEMBROKE**

M d. POSTAL CODE: **HM 12**

**3** TRANSPORT DETAILS

M a. VESSEL VOYAGE / AIRCRAFT FLIGHT NO.: **OLE / 807**

M b. PORT OF ARRIVAL: **H A M**

M c. ARRIVAL / DEPARTURE DATE: **12 / 08 / 2011**

**4** MANIFEST DETAILS MANIFEST NO.:

M a. MASTER BILL OF LADING / AWB NO.: **NY5002**

b. HOUSE BILL OF LADING / AWB NO.:

O c. CONTAINER ID NO.: **ICSU123456-9**

**8** METHOD OF PAYMENT:

(1) ACCOUNT ID NO.:

(2) ACCOUNT ID NO.:

9 CHARGES / DEDUCTIONS	%	AMOUNT (BDS)

**10** VALUATION METHOD:

M **11** NO. OF PACKAGES: **5**

M **12** TOTAL NO. OF RECORDS: **0 0 1**

**13** TOTAL INVOICE AMOUNT:

**14** TOTAL PAYABLE AMOUNT:

**15** RECORD NO. **0 0 1**

M **16** CPC: **1 0 0 2**

**17** COUNTRY OF ORIGIN:

**18** TARIFF NO.:

**19** DESCRIPTION:

**23** CURRENCY: VALUE:

**24** EXCHANGE RATE:

**25** BDS VALUE:

26 CHARGES / DEDUCTIONS	%	AMOUNT

27 TAX TYPE	TAX ID.	VALUE FOR TAX	TAX RATE	TAX AMOUNT
TOTAL DUE				

**20** QUANTITY / UNITS 1:

**21** QUANTITY / UNITS 2:

**22** SUPPLEMENTARY CODE:

O **28** ADDITIONAL INFORMATION:

M **1** **TONY D. TRADER** ID NO.: **1 0 0 9 8 7**

Customs use only

**DECLARE THE PARTICULARS OF THIS DOCUMENT TO BE TRUE, ACCURATE AND COMPLETE.**

DATE: **13 / 08 / 2011** SIGNATURE: **Tony D Trader** CAPACITY: **A&T**

CUSTOM NO. 10 APRIL 2000

## BCD Control Field: BCD Type Code for Imports

PAGE 1 OF 0 1	<b>P</b> IMPORT	EXPORT	<ul style="list-style-type: none"> <li>BCD Type Code must be "P".</li> </ul>
TRADER REFERENCE: USA 123456789			

## Field 6: Warehouse Identification

<p><b>5</b> a. COUNTRY OF DIRECT SHIPMENT: <b>US</b></p> <p>b. COUNTRY OF ORIGINAL SHIPMENT:</p> <p><b>6</b> WAREHOUSE IDENTIFICATION: <b>2222</b></p>	<ul style="list-style-type: none"> <li>"2xxx" – this references the assigned warehouse identification for the Bonded warehouse to which the shipment is being moved.</li> <li>All Bonded warehouse identifications begin with the number "2".</li> </ul>
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## Field 16 – Customs Procedure Code Information

<p><b>15</b> RECORD NO. 0 0 1</p> <p><b>16</b> CPC: 1 0 0 2</p>	<ul style="list-style-type: none"> <li>CPC must be 1002.</li> </ul>
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#### ***2.4. CPC 1005 – Pro Forma to move goods within an LIC warehouse from the uncleared storage area to the segregated storage area***

This section deals with the movement of consignments within an LIC warehouse from the uncleared storage area to the segregated storage area and a sample BCD for illustrative purposes is provided. This is sometimes referred to as an LMS-BCD.

Traders must be authorised by Customs prior to being able to submit a BCD Type: Pro Forma.

The use of CPC 1005 is limited to authorised LIC warehouse operators only.

An LMS-BCD must be submitted by 5:00pm of the work day following the end of the consignment in question's Free Period within the uncleared storage area of the LIC warehouse.

The LMS-BCD can only be submitted by the LIC warehouse that imported the consignment that is being moved to the segregated area.

All fields with **M** beside them are to be completed. Fields with **O** beside them are optional. Any fields that do not have a symbol next to them should be left blank. The following instructions provide for the proper minimum data requirements. If you feel it is necessary to provide further additional information on the BCD please do so – as long as the minimum requirements have been met. Immediately after the BCD sample you will find further details on individual BCD fields that may require specific data.

The BCD should be completed on the standard BCD (Customs Form No. 10 April 2000) and in accordance with the instructions for those fields that can be found in Public Notice 17 - Appendix A.

# Bermuda Customs Declaration **M**

PAGE 1 OF <b>0 1 P</b>	IMPORT	EXPORT
TRADER REFERENCE: <b>USA 123456789</b>		

**1** SUPPLIER ID NO. **M** a. NAME: **XYZ COMPANY**  
**O** b. STREET: **1A FRONT STREET**  
**O** c. STATE/PROVINCE: **NEW HAVEN, CT**  
**O** d. ZIP CODE: **012345**  
**O** e. COUNTRY: **USA**

**M** **5** a. COUNTRY OF DIRECT SHIPMENT: **US**  
**O** b. COUNTRY OF ORIGINAL SHIPMENT:  
**M** **6** WAREHOUSE IDENTIFICATION: **3555**  
**M** **7** ADDITIONAL INFORMATION:  
**BCD= 123456789**

**M** **2** IMPORTER ID NO.: **1 0 0 9 8 7**  
**M** a. NAME: **XYZ COMPANY**  
**M** b. NUMBER / STREET: **40 ST JOHN'S ROAD**  
**M** c. PARISH: **PEMBROKE**  
**M** d. POSTAL CODE: **HM 12**

**8** METHOD OF PAYMENT:  
(1) ACCOUNT ID NO.:  
(2) ACCOUNT ID NO.:

**3** TRANSPORT DETAILS  
**M** a. VESSEL VOYAGE / AIRCRAFT FLIGHT NO. **OLE / 807**  
**M** b. PORT OF ARRIVAL: **H A M**  
**M** c. ARRIVAL / DEPARTURE DATE: **12 08 2011**

<b>9</b> CHARGES / DEDUCTIONS	%	AMOUNT (BDS)

**4** MANIFEST DETAILS MANIFEST NO.:  
**M** a. MASTER BILL OF LADING / AWB NO.: **NY5002**  
**M** b. HOUSE BILL OF LADING / AWB NO.: **H98765**  
**M** c. CONTAINER ID NO.: **ICSU123456-9**

**10** VALUATION METHOD:  
**M** **11** NO. OF PACKAGES: **5**  
**M** **12** TOTAL NO. OF RECORDS: **0 0 1**  
**13** TOTAL INVOICE AMOUNT:  
**14** TOTAL PAYABLE AMOUNT:

**15** RECORD NO. **0 0 1**

**M** **16** CPC: **1 0 0 5**  
**17** COUNTRY OF ORIGIN:  
**18** TARIFF NO.:  
**19** DESCRIPTION:

**23** CURRENCY: VALUE:  
**24** EXCHANGE RATE  
**25** BDS VALUE:  
**26** CHARGES / DEDUCTIONS % AMOUNT

**20** QUANTITY / UNITS 1:  
**21** QUANTITY / UNITS 2:  
**22** SUPPLEMENTARY CODE:  
**O** **28** ADDITIONAL INFORMATION:

<b>27</b> TAX TYPE	TAX ID.	VALUE FOR TAX	TAX RATE	TAX AMOUNT
TOTAL DUE				

**M** **1** **TONY D. TRADER** ID. NO.: **1 0 0 9 8 7**  
**DECLARE THE PARTICULARS OF THIS DOCUMENT TO BE TRUE, ACCURATE AND COMPLETE.**  
DATE **13** **08** **2011** SIGNATURE: **Tony D Trader** CAPACITY: **AGT**

Customs use only

CUSTOM NO. 10 APRIL 2000

## BCD Control Field: BCD Type Code for Imports

PAGE 1 OF 0 1	<b>P</b> IMPORT	EXPORT	• BCD Type Code must be “P”.
TRADER REFERENCE: <b>USA 123456789</b>			

### Field 1 – Supplier

<b>1</b> SUPPLIER	ID NO.:	• The supplier details should relate to supplier / shipper details associated with the individual consignment being moved to the segregated storage area.
a. NAME:	<b>XYZ COMPANY</b>	
b. STREET:	<b>1A FRONT STREET</b>	
c. STATE/PROVINCE:	<b>NEW HAVEN, CT</b>	
d. ZIP CODE:	<b>012345</b>	
e. COUNTRY:	<b>USA</b>	

### Field 2: Importer

<b>2</b> IMPORTER	ID NO.:	<b>1 0 0 9 8 7</b>	• The Importer details should relate to the importer associated with the individual consignment being moved to the segregated storage area.
a. NAME:	<b>XYZ COMPANY</b>		
b. NUMBER / STREET:	<b>40 ST JOHN'S ROAD</b>		
c. PARISH:	<b>PEMBROKE</b>		
d. POSTAL CODE:	<b>HM 12</b>		

### Field 4: Manifest Details

<b>4</b> MANIFEST DETAILS	MANIFEST NO.:	• The HBL number referenced must be associated with the individual consignment being moved to the segregated storage area.assigned to that assignment.
a. MASTER BILL OF LADING / AWB NO.:	<b>NY5002</b>	
b. HOUSE BILL OF LADING / AWB NO.:	<b>H98765</b>	
c. CONTAINER ID NO.:	<b>ICSU123456-9</b>	

### Field 6: Warehouse Identification

<b>5</b> a. COUNTRY OF DIRECT SHIPMENT:	<b>US</b>	• “3xxx” – this references the assigned warehouse identification for the LIC warehouse within which the consignment is being moved from the uncleared storage area to the segregated storage area.
b. COUNTRY OF ORIGINAL SHIPMENT:		
<b>6</b> WAREHOUSE IDENTIFICATION:	<b>3555</b>	

### Field 7: Additional Information

<div data-bbox="203 262 454 289"> <b>7</b> ADDITIONAL INFORMATION:         </div> <div data-bbox="203 304 454 346"> <b>BCD = 123456789</b> </div>	<ul style="list-style-type: none"> <li>Any BCD dealing with the movement of goods within an LIC warehouse must provide the BCD reference number of the Pro Forma BCD that placed the goods into the LIC warehouse.</li> <li>The Additional Information Code "<b>BCD</b>" must be used, followed by the 9 digit BCD number assigned by Customs to the appropriate Pro Forma BCD (PFL-BCD - CPC 1001).</li> </ul>
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### Field 11: No. of Packages

<div data-bbox="203 751 479 793"> <b>11</b> NO. OF PACKAGES: <b>5</b> </div>	<ul style="list-style-type: none"> <li>This should relate only to the number of packages on the HBL associated with the consignment being moved from the uncleared storage area to the segregated storage area.</li> </ul>
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### Field 16 – Customs Procedure Code Information

<div data-bbox="203 1039 609 1081"> <b>15</b> RECORD NO. <b>0 0 1</b> </div> <div data-bbox="203 1081 422 1123"> <b>16</b> CPC: <b>1 0 0 5</b> </div>	<ul style="list-style-type: none"> <li>CPC must be <b>1005</b>.</li> </ul>
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## ***2.5. CPC 1006 – Pro Forma to transfer a shipment from one LIC warehouse to another LIC warehouse***

This section deals with the movement of a shipment directly from one LIC warehouse to another LIC warehouse and a sample BCD for illustrative purposes is provided. This is sometimes referred to as an LTI-BCD.

Traders must be authorised by Customs prior to being able to submit a BCD Type: Pro Forma.

The use of CPC 1006 is limited to authorised LIC warehouse operators only.

The transfer of uncustomed cargo from one LIC warehouse to another LIC warehouse is only allowable where a NVOCC, who must also be authorised to operate an LIC warehouse, has shipped consolidated cargo for its customers within a LCL container of another LIC operator – this is referred to as “co-loading”.

An LTI-BCD is to be submitted to Customs for processing no earlier than twenty-four (24) hours after the release of the Pro Forma BCD (PFL-BCD – CPC 1001; or, LMS-BCD – CPC 1005) submitted by the LIC warehouse within which the consignment being transferred is stored.

The LTI-BCD can only be submitted by the NVOCC listed as the importer on the HBL of the co-loaded consignment in question.

All fields with **M** beside them are to be completed. Fields with **O** beside them are optional. Any fields that do not have a symbol next to them should be left blank. The following instructions provide for the proper minimum data requirements. If you feel it is necessary to provide further additional information on the BCD please do so – as long as the minimum requirements have been met. Immediately after the BCD sample you will find further details on individual BCD fields that may require specific data.

The BCD should be completed on the standard BCD (Customs Form No. 10 April 2000) and in accordance with the instructions for those fields that can be found in Public Notice 17 - Appendix A.

# Bermuda Customs Declaration M

PAGE 1 OF	<b>0 1 P</b>	IMPORT	EXPORT
TRADER REFERENCE: <b>USA 123456789</b>			

**1** SUPPLIER ID NO. **1 0 0 9 8 7**

**M** a. NAME: **XYZ COMPANY**

**O** b. STREET: **1A FRONT STREET**

**O** c. STATE/PROVINCE: **NEW HAVEN, CT**

**O** d. ZIP CODE: **012345**

**O** e. COUNTRY: **USA**

**M** **5** a. COUNTRY OF DIRECT SHIPMENT: **US**

**O** b. COUNTRY OF ORIGINAL SHIPMENT:

**M** **6** WAREHOUSE IDENTIFICATION: **3554**

**M** **7** ADDITIONAL INFORMATION:  
**BCD= 123456789**  
**OLI = 3555**

**M** **2** IMPORTER ID NO. **1 0 0 9 8 7**

**M** a. NAME: **XYZ COMPANY**

**M** b. NUMBER / STREET: **40 ST JOHN'S ROAD**

**M** c. PARISH: **PEMBROKE**

**M** d. POSTAL CODE: **HM 12**

**8** METHOD OF PAYMENT:

(1) ACCOUNT ID NO.:

(2) ACCOUNT ID NO.:

**3** TRANSPORT DETAILS

**M** a. VESSEL VOYAGE / AIRCRAFT FLIGHT NO.: **OLE / 807**

**M** b. PORT OF ARRIVAL: **H A M**

**M** c. ARRIVAL / DEPARTURE DATE: **12 / 08 / 2011**

<b>9</b> CHARGES / DEDUCTIONS	%	AMOUNT (BDS)

**4** MANIFEST DETAILS MANIFEST NO.:

**M** a. MASTER BILL OF LADING / AWB NO.: **NY5002**

**M** b. HOUSE BILL OF LADING / AWB NO.: **H98765**

**M** c. CONTAINER ID NO.: **ICSU123456-9**

**M** **10** VALUATION METHOD:

**M** **11** NO. OF PACKAGES: **5**

**M** **12** TOTAL NO. OF RECORDS: **0 0 1**

**13** TOTAL INVOICE AMOUNT:

**14** TOTAL PAYABLE AMOUNT:

**15** RECORD NO. **0 0 1**

**M** **16** CPC: **1 0 0 6**

**17** COUNTRY OF ORIGIN:

**18** TARIFF NO.:

**19** DESCRIPTION:

**23** CURRENCY: VALUE:

**24** EXCHANGE RATE:

**25** BDS VALUE:

**20** QUANTITY / UNITS 1:

**21** QUANTITY / UNITS 2:

**22** SUPPLEMENTARY CODE:

**O** **28** ADDITIONAL INFORMATION:

<b>26</b> CHARGES / DEDUCTIONS	%	AMOUNT

  

<b>27</b> TAX TYPE	TAX ID.	VALUE FOR TAX	TAX RATE	TAX AMOUNT

**TOTAL DUE**  

**M** **1** **TONY D. TRADER** ID NO.: **1 0 0 9 8 7**

**DECLARE THE PARTICULARS OF THIS DOCUMENT TO BE TRUE, ACCURATE AND COMPLETE.**

DATE: **13 / 08 / 2011** SIGNATURE: **Tony D Trader** CAPACITY: **AGT**

Customs use only

CUSTOM NO. 10 APRIL 2003



## BCD Control Field: BCD Type Code for Imports

PAGE 1 OF 0 1	<b>P</b> IMPORT	EXPORT	• BCD Type Code must be "P".
TRADER REFERENCE: <b>USA 123456789</b>			

### Field 1 – Supplier

<b>1</b> SUPPLIER	ID NO.:	• The supplier details should relate to supplier / shipper details associated with the individual consignment being transferred.
a. NAME:	<b>XYZ COMPANY</b>	
b. STREET:	<b>1A FRONT STREET</b>	
c. STATE/PROVINCE:	<b>NEW HAVEN, CT</b>	
d. ZIP CODE:	<b>012345</b>	
e. COUNTRY:	<b>USA</b>	

### Field 2: Importer

<b>2</b> IMPORTER	ID NO.:	<b>1 0 0 9 8 7</b>	• The Importer details should relate to the importer associated with the individual consignment being transferred; which for an LTI-BCD must be the receiving LIC warehouse.
a. NAME:	<b>XYZ COMPANY</b>		
b. NUMBER / STREET:	<b>40 ST JOHN'S ROAD</b>		
c. PARISH:	<b>PEMBROKE</b>		
d. POSTAL CODE:	<b>HM 12</b>		

### Field 4: Manifest Details

<b>4</b> MANIFEST DETAILS	MANIFEST NO.:	• The HBL number referenced must be associated with the individual consignment being moved to the segregated storage area assigned to that assignment.
a. MASTER BILL OF LADING / AWB NO.:	<b>NY5002</b>	
b. HOUSE BILL OF LADING / AWB NO.:	<b>H98765</b>	
c. CONTAINER ID NO.:	<b>ICSU123456-9</b>	
		• The LTI-BCD can relate to multiple HBLs but only if the consignments are for a single importer, from out of a single LCL container and covered by a single MBL.

### Field 6: Warehouse Identification

<p><b>5</b> a. COUNTRY OF DIRECT SHIPMENT: <b>US</b> b. COUNTRY OF ORIGINAL SHIPMENT:</p>	<ul style="list-style-type: none"> <li>• “<b>3xxx</b>” – this references the assigned warehouse identification for the LIC warehouse to which the consignment is being transferred – the <b>receiving LIC warehouse</b>.</li> <li>• All LIC warehouse identifications begin with the number “<b>3</b>”.</li> </ul>
<p><b>6</b> WAREHOUSE IDENTIFICATION: <b>3554</b></p>	

### Field 7: Additional Information

<p><b>7</b> ADDITIONAL INFORMATION:</p> <p><b>BCD = 123456789</b></p> <p><b>OLI = 3555</b></p>	<ul style="list-style-type: none"> <li>• Any BCD dealing with the removal of goods from an LIC warehouse must provide the BCD reference number of the Pro Forma BCD that placed the goods into the LIC warehouse.</li> <li>• The Additional Information Code “<b>BCD</b>” must be used, followed by the 9 digit BCD number assigned by Customs to the appropriate Pro Forma BCD (PFL-BCD - CPC 1001; or, LMS-BCD – CPC 1005).</li> <li>• The Additional Information Code “<b>OLI</b>” references the assigned LIC warehouse identification for the originating LIC warehouse from out of which the co-loaded consignment is being transferred.</li> </ul>
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### Field 11: No. of Packages

<p><b>11</b> NO. OF PACKAGES: <b>5</b></p>	<ul style="list-style-type: none"> <li>• This should relate only to the number of packages on the HBL associated with the consignment being transferred.</li> </ul>
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### Field 16 – Customs Procedure Code Information

<p><b>15</b> RECORD NO. <b>0 0 1</b></p>	<ul style="list-style-type: none"> <li>• CPC must be <b>1006</b>.</li> </ul>
<p><b>16</b> CPC: <b>1 0 0 6</b></p>	

## **2.6. CPC 1007 – Pro Forma to transfer a shipment from an LIC warehouse to the Queen’s Warehouse**

This section deals with the movement of a shipment directly from an LIC warehouse to the Queen’s Warehouse and a sample BCD for illustrative purposes is provided. This is sometimes referred to as an LMQ-BCD.

Traders must be authorised by Customs prior to being able to submit a BCD Type: Pro Forma.

The use of CPC 1007 is limited to authorised LIC warehouse operators only.

Any consignments remaining in the segregated storage area of the LIC facility for a period exceeding twenty (20) working days are eligible to be removed and conveyed to the Queen’s Warehouse for sale under section 19 of the Act.

The LMQ-BCD is to be submitted prior to the physical removal of the consignments to the Queen’s Warehouse.

The LMQ-BCD can only be submitted by the operator of LIC warehouse from out of which the consignment is being transferred to the Queen’s Warehouse.

All fields with **M** beside them are to be completed. Fields with **O** beside them are optional. Any fields that do not have a symbol next to them should be left blank. The following instructions provide for the proper minimum data requirements. If you feel it is necessary to provide further additional information on the BCD please do so – as long as the minimum requirements have been met. Immediately after the BCD sample you will find further details on individual BCD fields that may require specific data.

The BCD should be completed on the standard BCD (Customs Form No. 10 April 2000) and in accordance with the instructions for those fields that can be found in Public Notice 17 - Appendix A.

# Bermuda Customs Declaration M

PAGE 1 OF <b>0 1 P</b>	IMPORT	EXPORT
TRADER REFERENCE: <b>USA 123456789</b>		

**1** SUPPLIER ID NO. M **5** a. NAME: **XYZ COMPANY**  
O b. STREET: **1A FRONT STREET**  
O c. STATE/PROVINCE: **NEW HAVEN, CT**  
O d. ZIP CODE: **012345**  
O e. COUNTRY: **USA**

M **5** a. COUNTRY OF DIRECT SHIPMENT: **US**  
O b. COUNTRY OF ORIGINAL SHIPMENT:  
M **6** WAREHOUSE IDENTIFICATION: **1001**  
M **7** ADDITIONAL INFORMATION:  
**BCD = 123456789**  
**OLI = 3555**  
**FWC = \$25.00**

M **2** IMPORTER ID NO. **1 0 0 9 8 7**  
M a. NAME: **XYZ COMPANY**  
M b. NUMBER / STREET: **40 ST JOHN'S ROAD**  
M c. PARISH: **PEMBROKE**  
M d. POSTAL CODE: **HM 12**

**8** METHOD OF PAYMENT:  
 (1) ACCOUNT ID NO.:  
 (2) ACCOUNT ID NO.:

**3** TRANSPORT DETAILS  
M a. VESSEL VOYAGE / AIRCRAFT FLIGHT NO.: **OLE / 807**  
M b. PORT OF ARRIVAL: **H A M**  
M c. ARRIVAL / DEPARTURE DATE: **12 08 2011**

<b>9</b> CHARGES / DEDUCTIONS	%	AMOUNT (BDS)

**4** MANIFEST DETAILS MANIFEST NO.:  
M a. MASTER BILL OF LADING / AWB NO.: **NY5002**  
M b. HOUSE BILL OF LADING / AWB NO.: **H98765**  
M c. CONTAINER ID NO.: **ICSU123456-9**

M **10** VALUATION METHOD:  
M **11** NO. OF PACKAGES: **5**  
M **12** TOTAL NO. OF RECORDS: **0 0 1**  
**13** TOTAL INVOICE AMOUNT:  
**14** TOTAL PAYABLE AMOUNT:

**15** RECORD NO. **0 0 1**  
M **16** CPC: **1 0 0 7**  
**17** COUNTRY OF ORIGIN:  
**18** TARIFF NO.:  
**19** DESCRIPTION:

**23** CURRENCY: VALUE:  
**24** EXCHANGE RATE:  
**25** BOS VALUE:

**20** QUANTITY / UNITS 1:  
**21** QUANTITY / UNITS 2:  
**22** SUPPLEMENTARY CODE:  
O **28** ADDITIONAL INFORMATION:

<b>26</b> CHARGES / DEDUCTIONS	%	AMOUNT

  

<b>27</b> TAX TYPE	TAX ID.	VALUE FOR TAX	TAX RATE	TAX AMOUNT
<b>TOTAL DUE</b>				

M **1** **TONY D. TRADER** ID NO.: **1 0 0 9 8 7** Customs use only  
 DECLARE THE PARTICULARS OF THIS DOCUMENT TO BE TRUE, ACCURATE AND COMPLETE.  
 DATE **13**: **08 2011** SIGNATURE: **Tony D Trader** CAPACITY: **AGT**

CUSTOM NO. 10 APRIL 2000

## BCD Control Field: BCD Type Code for Imports

PAGE 1 OF <b>0 1</b>	<b>P</b> IMPORT	EXPORT	• BCD Type Code must be "P".
TRADER REFERENCE: <b>USA 123456789</b>			

### Field 1 – Supplier

<b>1</b> SUPPLIER	ID NO.:	• The supplier details should relate to supplier / shipper details associated with the individual consignment being transferred.
a. NAME:	<b>XYZ COMPANY</b>	
b. STREET:	<b>1A FRONT STREET</b>	
c. STATE/PROVINCE:	<b>NEW HAVEN, CT</b>	
d. ZIP CODE:	<b>012345</b>	
e. COUNTRY:	<b>USA</b>	

### Field 2: Importer

<b>2</b> IMPORTER	ID NO.:	<b>1 0 0 9 8 7</b>	• The Importer details should relate to the importer associated with the individual consignment being transferred.
a. NAME:	<b>XYZ COMPANY</b>		
b. NUMBER / STREET:	<b>40 ST JOHN'S ROAD</b>		
c. PARISH:	<b>PEMBROKE</b>		
d. POSTAL CODE:	<b>HM 12</b>		

### Field 4: Manifest Details

<b>4</b> MANIFEST DETAILS	MANIFEST NO.:	• The HBL number referenced must be associated with the individual consignment being transferred.
a. MASTER BILL OF LADING / AWB NO.:	<b>NY5002</b>	
b. HOUSE BILL OF LADING / AWB NO.:	<b>H98765</b>	
c. CONTAINER ID NO.:	<b>ICSU123456-9</b>	
• The LMQ-BCD can relate to multiple HBLs but only if the consignments are for a single importer, from out of a single LCL container and covered by a single MBL.		

### Field 6: Warehouse Identification

<b>5</b>	a. COUNTRY OF DIRECT SHIPMENT:	<b>US</b>	• The LMQ-BCD must reference the Queen's Warehouse as the receiving warehouse – <b>1001</b> .
	b. COUNTRY OF ORIGINAL SHIPMENT:		
<b>6</b>	WAREHOUSE IDENTIFICATION:	<b>1001</b>	

## Field 7: Additional Information

<p><b>7</b> ADDITIONAL INFORMATION:</p> <p><b>BCD = 123456789</b></p> <p><b>OLI = 3555</b></p> <p><b>FWC = \$25.00</b></p>	<ul style="list-style-type: none"> <li>• Any BCD dealing with the removal of goods from an LIC warehouse must provide the BCD reference number of the Pro Forma BCD that placed the goods into the LIC warehouse.</li> <li>• The Additional Information Code "<b>BCD</b>" must be used, followed by the 9 digit BCD number assigned by Customs to the appropriate Pro Forma BCD (LMS-BCD – CPC 1005).</li> <li>• The Additional Information Code "<b>OLI</b>" references the assigned LIC warehouse identification for the originating LIC warehouse from out of which the consignment is being transferred.</li> <li>• The Additional Information code "<b>FWC</b>" references the amount of any outstanding freight and warehousing charges that apply to the consignment being moved to the Queen's Warehouse from the LIC warehouse.</li> </ul>
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## Field 11: No. of Packages

<p><b>11</b> NO. OF PACKAGES: <b>5</b></p>	<ul style="list-style-type: none"> <li>• This should relate only to the number of packages on the HBL associated with the consignment being transferred.</li> </ul>
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## Field 16 – Customs Procedure Code Information

<p><b>15</b> RECORD NO. <b>0 0 1</b></p> <p><b>16</b> CPC: <b>1 0 0 7</b></p>	<ul style="list-style-type: none"> <li>• CPC must be <b>1007</b>.</li> </ul>
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### ***2.7. CPC 1008 – Pro Forma to directly move a shipment from an LIC warehouse to a Bonded warehouse***

This section deals with the movement of a shipment directly from an LIC warehouse to a Bonded warehouse and a sample BCD for illustrative purposes is provided.

Traders must be authorised by Customs prior to being able to submit a BCD Type: Pro Forma.

The use of CPC 1008 is limited to authorised Bonded warehouse operators only.

All fields with **M** beside them are to be completed. Fields with **O** beside them are optional. Any fields that do not have a symbol next to them should be left blank. The following instructions provide for the proper minimum data requirements. If you feel it is necessary to provide further additional information on the BCD please do so – as long as the minimum requirements have been met. Immediately after the BCD sample you will find further details on individual BCD fields that may require specific data.

The BCD should be completed on the standard BCD (Customs Form No. 10 April 2000) and in accordance with the instructions for those fields that can be found in Public Notice 17 - Appendix A.

# Bermuda Customs Declaration M

PAGE 1 OF <b>0 1 P</b>	IMPORT	EXPORT
TRADER REFERENCE: <b>USA 123456789</b>		

**1** SUPPLIER ID NO.:

M a. NAME: **XYZ COMPANY**

O b. STREET: **1A FRONT STREET**

O c. STATE/PROVINCE: **NEW HAVEN, CT**

O d. ZIP CODE: **012345**

O e. COUNTRY: **USA**

M **5** a. COUNTRY OF DIRECT SHIPMENT: **US**

O b. COUNTRY OF ORIGINAL SHIPMENT:

M **6** WAREHOUSE IDENTIFICATION: **2222**

M **7** ADDITIONAL INFORMATION:  
**BCD = 123456789**  
**OLI = 3555**

M **2** IMPORTER ID NO.: **1 0 0 9 8 7**

M a. NAME: **XYZ COMPANY**

M b. NUMBER / STREET: **40 ST JOHN'S ROAD**

M c. PARISH: **PEMBROKE**

M d. POSTAL CODE: **HM 12**

**8** METHOD OF PAYMENT:

(1) ACCOUNT ID NO.:

(2) ACCOUNT ID NO.:

**3** TRANSPORT DETAILS

M a. VESSEL VOYAGE / AIRCRAFT FLIGHT NO.: **OLE / 807**

M b. PORT OF ARRIVAL: **H A M**

M c. ARRIVAL / DEPARTURE DATE: **12 / 08 / 2011**

<b>9</b> CHARGES / DEDUCTIONS	%	AMOUNT (BOS)

**4** MANIFEST DETAILS MANIFEST NO.:

M a. MASTER BILL OF LADING / AWB NO.: **NY5002**

M b. HOUSE BILL OF LADING / AWB NO.: **H98765**

M c. CONTAINER ID NO.: **ICSU123456-9**

M **10** VALUATION METHOD:

M **11** NO. OF PACKAGES: **5**

M **12** TOTAL NO. OF RECORDS: **0 0 1**

**13** TOTAL INVOICE AMOUNT:

**14** TOTAL PAYABLE AMOUNT:

**15** RECORD NO. **0 0 1**

M **16** CPC: **1 0 0 8**

**17** COUNTRY OF ORIGIN:

**18** TARIFF NO.:

**19** DESCRIPTION:

**23** CURRENCY: VALUE:

**24** EXCHANGE RATE:

**25** BOS VALUE:

**20** QUANTITY / UNITS 1:

**21** QUANTITY / UNITS 2:

**22** SUPPLEMENTARY CODE:

O **28** ADDITIONAL INFORMATION:

<b>26</b> CHARGES / DEDUCTIONS	%	AMOUNT

  

<b>27</b> TAX TYPE	TAX ID.	VALUE FOR TAX	TAX RATE	TAX AMOUNT
TOTAL DUE				

M **1** **TONY D. TRADER** ID NO.: **1 0 0 9 8 7**

DECLARE THE PARTICULARS OF THIS DOCUMENT TO BE TRUE, ACCURATE AND COMPLETE.

DATE: **13 / 08 / 2011** SIGNATURE: **Tony D Trader** CAPACITY: **AGT**

*Customs use only*

CUSTOM NO. 30 APRIL 2000



## BCD Control Field: BCD Type Code for Imports

PAGE 1 OF 0 1	<b>P</b> IMPORT	EXPORT	• BCD Type Code must be "P".
TRADER REFERENCE: USA 123456789			

### Field 1 – Supplier

<b>1</b> SUPPLIER	ID NO.:	• The supplier details should relate to supplier / shipper details associated with the individual consignment being moved to the Bonded warehouse.
a. NAME:	XYZ COMPANY	
b. STREET:	1A FRONT STREET	
c. STATE/PROVINCE:	NEW HAVEN, CT	
d. ZIP CODE:	012345	
e. COUNTRY:	USA	

### Field 2: Importer

<b>2</b> IMPORTER	ID NO.:	1 0 0 9 8 7	• The Importer details should relate to the importer associated with the individual consignment being moved to the Bonded warehouse.
a. NAME:	XYZ COMPANY		
b. NUMBER / STREET:	40 ST JOHN'S ROAD		
c. PARISH:	PEMBROKE		
d. POSTAL CODE:	HM 12		

### Field 4: Manifest Details

<b>4</b> MANIFEST DETAILS	MANIFEST NO.:	• The HBL number referenced must be associated with the individual consignment being moved to the Bonded warehouse.
a. MASTER BILL OF LADING / AWB NO.:	NY5002	
b. HOUSE BILL OF LADING / AWB NO.:	H98765	
c. CONTAINER ID NO.:	ICSU123456-9	
• The BCD can relate to multiple HBLs but only if the consignments are for a single importer, from out of a single LCL container and covered by a single MBL.		

### Field 6: Warehouse Identification

<b>5</b> a. COUNTRY OF DIRECT SHIPMENT:	US	• "2xxx" – this references the assigned warehouse identification for the Bonded warehouse to which the shipment is being moved.
b. COUNTRY OF ORIGINAL SHIPMENT:		
<b>6</b> WAREHOUSE IDENTIFICATION:	2222	• All Bonded warehouse identifications begin with the number "2".
<b>7</b> ADDITIONAL INFORMATION:		

## Field 7: Additional Information

<p><b>7</b> ADDITIONAL INFORMATION:</p> <p><b>BCD= 123456789</b></p> <p><b>OLI = 3555</b></p>	<ul style="list-style-type: none"> <li>Any BCD dealing with the removal of goods from an LIC warehouse must provide the BCD reference number of the Pro Forma BCD that placed the goods into the LIC warehouse.</li> <li>The Additional Information Code "<b>BCD</b>" must be used, followed by the 9 digit BCD number assigned by Customs to the appropriate Pro Forma BCD (PFL-BCD – CPC 1001; or, LMS-BCD – CPC 1005).</li> <li>The Additional Information Code "<b>OLI</b>" references the assigned LIC warehouse identification for the originating LIC warehouse from out of which the consignment is being moved to the Bonded warehouse.</li> </ul>
---	---

## Field 11: No. of Packages

<p><b>11</b> NO. OF PACKAGES: <b>5</b></p>	<ul style="list-style-type: none"> <li>This should relate only to the number of packages on the HBL associated with the consignment being moved to the Bonded warehouse.</li> </ul>
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## Field 16 – Customs Procedure Code Information

<p><b>15</b> RECORD NO. <b>0 0 1</b></p> <p><b>16</b> CPC: <b>1 0 0 8</b></p>	<ul style="list-style-type: none"> <li>CPC must be <b>1008</b>.</li> </ul>
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Do you have any comments?

We would be pleased to receive any comments or suggestions you may have about this notice. Please write to:

Collector of Customs  
 Customs Department  
 PO Box HM 2084  
 Hamilton HM HX  
 Bermuda

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