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**Architects Section**

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**DATE:** May 18, 2018  
**PROJECT NAME & NO.:** Sessions House - 34.11.17  
**RE:** RFP - Architectural Interior Design and Project Management Services

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**General Data:**

Sessions House floor area (upper and lower):

- Approximately 17,188 sq.ft.

Assembly area occupant #s:

- House of Assembly – 80+
- Senate Chambers – 25+
- Supreme Courts – 60+
- Lounges and Committee Rooms – 12-15+

*\*The above information shall be confirmed by successful Proponent for adequate space planning purposes.*

**General Scope of Works:**

\*In preparation of design and construction documents for the works, the following shall be included but not be limited to for consideration.

**Ground Floor** (Judiciary)

1. New Kitchen
2. New Jury suite
3. New Deliberation room
4. New Filing room
5. New Judges room
6. New Prosecution room
7. New Defense room
8. New Offices
9. New Washrooms
10. Refurbish existing washrooms
11. Review and redesign areas for improved operational flow, ingress/egress, and security.  
Improve habitable work areas and designated areas for staff members, politicians, general public, jurors, and prisoners/officers alike.
12. Upgrade and improve electronic security controls at internal/external doors access points, building surveillance system, and alarm system with new internal security monitoring station.
13. Ensure all doors are code compliant
14. New electrical fixtures and devices
15. New life safety systems and devices
16. New HVAC, air handling and air quality system
17. New plumbing and fixtures



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18. New floor and wall finishes
19. New window treatment
20. New furnishing, fixtures and equipment package
21. New signage
22. Refurbish existing elevator appearance from lobby side
23. Refurbish existing historical ceilings, doors/hardware, millwork etc.
24. Upgrade existing holding cells
25. Refurbish existing vaulted canopy on the eastern side of the building
26. Cosmetic works required for the Supreme Courts

#### **Upper Floor** (Legislature)

1. Refurbish existing Kitchen
2. New Offices
3. New Opposition Suite
4. New Committee Room
5. New Library
6. New Washrooms
7. Refurbish existing Washrooms
8. Review and redesign areas for improved operational flow, ingress/egress, and security.  
Improve habitable work areas and designated areas for staff members, politicians, general public and alike.
9. Upgrade and improve electronic security controls at internal/external doors access points, building surveillance system, and alarm system with new internal security monitoring station.
10. Ensure all doors are code compliant
11. New electrical fixtures and devices
12. New life safety devices
13. New HVAC, air handling and air quality system
14. New plumbing fixtures
15. New floor and wall finishes
16. New window treatment
17. New furnishings, fixtures and equipment
18. New signage
19. Refurbish existing elevator appearance from lobby side
20. Refurbish existing historical ceilings, doors/hardware, millwork etc. as needed.
21. Cosmetic works required for the House of Assembly

#### **Towers**

1. Confirm structural integrity of existing floors
2. Refurbish the spaces within the south-east tower

#### **Other Considerations**

1. Ensure stairs are code compliant
2. Ensure the building is fully code compliant but provide project assurance regarding sensitivity to the historical elements of the building
3. Ensure the success of the overall functionality of space and respect for the institution (separation of power)

End